



MEMBERS' SALE TABLE AT ANNUAL ORCHID SHOW

Guidelines for plants you will be selling.

1. Plants or other items for sale must be delivered with the plant list (found on the OOS website) to the sales table between 2:00 pm and 8pm on Friday, April 20, 2018. If you are unable to make it during these times and would like to make alternate arrangements, please contact Manon Garrett in advance of the show at 613 808 6581 or by e-mail at manongarrett@gmail.com
2. Plants must be well rooted, healthy and free of bugs. The person in charge of the sale table has the right to refuse any plants that do not meet reasonable plant health standards. Plants may also be inspected by other members of the Show Committee.
3. Each plant must have **two (2) plastic tags**; one tag must have the plant's full name; the second, the owner's name, the number on the plant list and the price. **Please note that 10% will be deducted from the selling price and will go to the Ottawa Orchid society to help support its activities.**
4. Members are limited to selling 20 plants or less. Members wishing to sell more than 20 plants must submit their request in writing to the two OOS Show Chairpersons, Janet Johns (johnjns@sympatico.ca) or Jan Johns (janet.johns@sympatico.ca) at least two weeks before the show. If approval to sell more than 20 plants is granted, the member must be present to assist in selling the plants.
5. The Members' Sale Table is in no way responsible for plants or other items meant for sale that might go missing.
6. Proceeds from plant sales will be paid after 5:15 pm on Sunday, April 23. Plants not sold must be picked up at this time also. It is the vendor's sole responsibility to pick up unsold plants at this time. Every effort will be made to have unsold plants and proceeds ready by this time, but sellers may have to wait until 5:30 pm. Members who wish to pick up their plants earlier must advise Manon Garrett when dropping off their plants. Those members' unsold plants will be pulled from the sales table on Sunday and prepared for pick up along with the proceeds from sold plants.

If you have any questions or require further information, please don't hesitate to contact Manon Garrett by phone at 613 808 6581 or by e-mail at manongarrett@gmail.com. The plant registration form is also on the OOS web site under "Shows".

FORM FOR SALE OF MEMBERS' PLANTS

(Please print all information neatly)

Member's name: _____

Item #	Full Plant / Item Name	Flower Description / Special Care Item Description	Your Sale Price	Sold
1.			\$	
2.			\$	
3.			\$	
4.			\$	
5.			\$	
6.			\$	
7.			\$	
8.			\$	
9.			\$	
10.			\$	
11.			\$	
12.			\$	
13.			\$	
14.			\$	
15.			\$	
16.			\$	
17.			\$	
18.			\$	
19.			\$	
20.			\$	
Total Sales:			\$	
Total to remit (minus 10% to OOS)			\$	
Member's Initials				